

**Maple Grove Elementary School  
Governing Board 2023-2024**

**Meeting Minutes  
October 11, 2023  
Maple Grove Staff Lounge**

**1. Call to order**

Meeting was called to order at 6:33pm.

**a) Establishment of quorum**

**MEMBERS:** Lorraine Deliva, Mathieu Young, Oumy Dia, Aaron Totton, Corie Jordan, Joanne McGee.

**STAFF:** Mrs Shizgal, Arla Connell, Sylvie Turcotte, Kathryn Fournier.

**PUBLIC:** Terhemba Ambe-Uva, Bianca Mayo Viau.

**REGRETS:** David Marcocgliese, Patrick Whitham, Toni Lowe, Pamela Sherman, Aarma Sheikh, Kevin Lariviere, Shayna Lee Angers, Peggy Scott.

**2. Land acknowledgement**

Read by Lorraine Deliva.

**3. Adoption of the Agenda**

Motion to adopt the agenda by Oumy Dia, seconded by Arla Connell, voted unanimously in favor.

**4. Approval of the minutes**

a) **June 13, 2023:** Motion to accept by Kathryn Fournier, seconded by Aaron Totton, voted unanimously in favor.

b) **September 19, 2023:** Motion to accept by Kathryn Fournier, seconded by Lorraine Deliva, voted unanimously in favor.

**5. Introduction of all members**

Everyone present took a moment to introduce themselves.

**a) Regular VS alternate parent members**

Lorraine explained the difference in the roles between regular members VS alternate parent members.

**6. Elections**

**a) Description of executive roles**

Lorraine gave a brief description of each of the executive roles.

**b) Election of Chairperson**

Lorraine nominated Mathieu Young, which he accepted. No other nominations. Mathieu Young was acclaimed.

**c) Election of Vice-Chairperson**

Oumy Dia self-nominated. No other nominations. Oumy Dia was acclaimed.

**d) Election of Secretary**

Lorraine Deliva self-nominated. No other nominations. Lorraine Deliva was acclaimed.

**e) Election of Treasurer**

Election of the Treasurer was tabled until the next meeting.

**7. Business arising from the minutes**

**a) Schedule of Governing Board meetings**

**i) How often**

Points of discussion:

- We are only required to have 5 meetings per year.
- Many field trips are time-sensitive.
- Home & School relies on us to get regular approval for their fundraisers.
- Random emergency meetings can be more difficult to execute and are more imposing than planned meetings.

After some discussion, it was decided to continue having monthly meetings.

**ii) Which day of the week**

It was agreed that the meetings would go back to being on Wednesdays.

**iii) In person or online**

It was agreed that we would continue having meetings in person, but that the winter months (January, February and March) would likely be online. December's meeting will be decided according to the weather.

**8. Regular business**

**a) School field trips**

**i) Montreal Science Center**

- Exploration of the human body, machines, and creative challenges
- November 7, 2023
- 9:30am-12:00pm
- Grade 5 students
- 6 adults, 50 students (1:8 ratio)
- Transport by school bus
- Cost is \$0 (École Montréalaise and school bus paid by mesure money)

**ii) Volleyball Tournament**

- John Abbott College
- January 10, 2024
- 8:45am-2:00pm
- Grades 5 and 6 students
- Ratio of 1:10 (approximately)
- Transport by school bus
- Cost is \$20.00

**iii) Halo Road Race**

- Mount Royal
- May 8 or 9, 2024

- 9:00am-2:00pm
- Grade 5 and 6 students
- Ratio of 1:10 (approximately)
- Transport by school bus
- Cost is \$25.00

**iv) Track & Field**

- Pierrefonds Community HS
- May 29 or 30, 2024
- 9:00am-2:00pm
- Grade 4, 5 and 6 students
- Ratio of 1:10 (approximately)
- Transport by school bus
- Cost is \$20.00

Motion to approve all four field trips by Lorraine Deliva, seconded by Aaron Totton; voted unanimously in favor.

**b) Daycare field trips**

**i) Kirkland Cinema**

- Movie to be determined
- November 24, 2023
- 9:00am-1:00pm
- 8 adults, 75 students (1:9 ratio)
- Transport by school bus
- Cost is \$21.50

Motion to approve by Kathryn Fournier, seconded by Lorraine Deliva; voted unanimously in favor.

**9. Reports**

**a) GB Chair**

Presented by Lorraine Deliva.

- Welcome back, and I hope everyone was able to enjoy the summer despite all the rain.
- The AGA went long, but it went well.
- We had 5 candidates to fill the 3 available Governing Board parent member seats, so we had to go to a vote. Welcome Pamela, and welcome back to Oumy and Mathieu.
- We had exactly 7 candidates to fill the Alternate Parent Member positions, to everyone was acclaimed. Welcome Corie, Joanne, Kevin, Bianca, Shayna, and Aarwa, and welcome back to Aaron.
- Oumy and David were re-elected to Parent Committee Rep and Alternate Parent Committee Rep, respectively.
- No PPO was formed this year.
- This year is Lester B Pearson's 25<sup>th</sup> anniversary (July 1, 1998). We received a communication saying that we can expect special activities from the school board this year. There as a tree planting ceremony and a special banner unveiling at the home office at the end of September.

## **b) Principal**

- School started for teachers on August 25th, we had 4 PED Days
- School started for students on August 31st
- K4 and K5 had progressive starts
- 358 students this year
- September 7th was Curriculum Night in person.
- Grade 2 had dental screening and then sealant for those that qualify
- September 18th was Nick Suzuki Day with lots of excitement
- September 21 was the corn roast which was a lot of fun and well attended.
- September 22nd was a PED Day where IEPs were done, we had an EBBI workshop with K and Cycle 1 teachers, IAs met to learn more about autism and the new staff got Anaphylactic training.
- September 29th was photo day with our new photographer - Lifetouch. The day went smoothly. We should be getting the pics in a couple of weeks
- September 29th was also Attestation Day. We only had 9 absences and Rosanne is busy collecting the parent forms
- Orange Shirt Day was commemorated on October 2nd with a beautiful assembly outdoors. Special thanks to the BOOST Committee and Mr. Peter who participated in the assembly.
- We also had the Hoop Dancer on Monday. McKenna spoke about her indigenous roots, her grandmother a residential school survivor and her culture. She was thrilling to watch dance with her hoops.
- Terry Fox Walk was a huge success on October 6th

### Coming Up:

- Thursday October 12th the K4 and K5 Interim Reports go home hard copy
- Friday October 13th is the Teachers Convention. The school is closed, no daycare.
- Interim Reports are released digitally for grades 1-6
- Photo Retake Day is Nov. 2nd

Thanks to those who volunteered for Photo Day. It was much appreciated and needed.

## **c) Teacher/Staff**

Presented by Arla Connell:

- The principal's report was very thorough, not much to add except to say that the dust is settling and the new year is in full swing.

Presented by Sylvie Turcotte and Kathryn Fournier:

- The Terry Fox walk was a success, and the rain held off. Grades 1 to 6 did the walk, while kindergarten stayed in the school yard. The K5's had fun running around the track and the grades 1 to 6 students had two police escorts helping them cross streets. So far we've raised \$1100.00.
- There has been a Game of the Week for grades 4-5-6. The game changes every week. So far the students are enjoying it.

## **d) Daycare**

No report.

## **e) Home & School**

Presented by Lorraine Deliva.

- Welcome back, and I hope everyone was able to enjoy the summer despite all the rain.
- Home & School has approved to fund up to \$1000.00 for the school to buy a Cricut and accessories. Mrs Shizgal and Mme Karina are working on this.
- The Trunk-or-Treat fundraiser that was approved in June is being cancelled due to complications in the planning (it will require more resources than was originally believed).
- Lorraine will be presenting the idea of a Linktree with a QR code at the next Home & School meeting. This would let us have all of our fundraising links in one place. If this works out, Mrs Shizgal agreed to allow the QR code to be posted in the staff room, and would be able to have it printed in the student agendas.
- Fundraisers active now: BoSapin, pizza lunch, and Subway lunch.
- Fundraisers upcoming (pre-approved at the June meeting): Felix & Norton cookies in November, French book fair on November 6, Silent Auction in May (we are now collecting items to auction off), and Domino's promo code for pickup or home delivery.

**f) PC Rep**

Presented by Oumy Dia.

- The first meeting was long. They held their elections.
- Oumy has been elected Advisory Committee Member this year.

**g) Commissioner**

Patrick Whitham emailed a report in his absence. The report will be attached at the end of these minutes.

**10. New business**

None.

**11. Correspondence/Consultation**

- a) Protection of Personal Information
- b) Policy on School Daycare and Lunch Program AND Continuing Education Fees Policy
- c) By-Law 9: Complaint Process

A brief discussion was had concerning all three of these consultations. There were questions about the daycare fees. The members will take the next few weeks to review each consultation and we will add this to Business Arising from the Minutes at our next meeting. Items are tabled for the time being.

**12. Questions from the public**

**1) Why are there only certain grades going on the field trips?**

Field trips are planned by the teachers. There are many field trips during the year, and all grades will have opportunities to enjoy some.

**2) Will there be a notice sent out to advise the parents that the daycare will be closed on October 13 for the Ped Day?**

Yes.

### **13. Varia**

Gabriela Coutard emailed two fundraiser requests on behalf of the grad committee:

#### **1) Comedy Night**

- WHO: Community event, adults only
- WHAT: Comedy show and snacks being sold
- WHERE: Maple Grove gym
- WHEN: Mid-November
- HOW MUCH: \$20 per ticket

Question for Governing Board: Does the show have to be PG-rated?

#### **2) Bake Sale**

- WHAT: Grade 6 families will provide baked goods to sell
- WHEN: Parent-teacher night
- WHERE: School foyer

There were questions, but no one from the grad committee was present to answer them. These items did not go through Home & School (not necessary if Home & School's resources are not needed), so Lorraine doesn't have any more details. A few questions that arose were for the comedy show:

- How many people will be there?
- Will they need chairs?
- Will they need a stage?
- What is the cost of this event?

It was decided that more information was needed. Both items were tabled until we can discuss with the grad committee.

### **14. Next meeting**

November 8, 2023; 6:30pm in the Maple Grove Staff room.

### **15. Adjournment**

Motioned by Lorraine Deliva at 7:40pm.