

**MAPLE GROVE ELEMENTARY SCHOOL
ANNUAL GENERAL ASSEMBLY (AGA)
THURSDAY, SEPTEMBER 4TH, 2025
TIME: 6:30pm
LOCATION: SCHOOL GYMNASIUM**

***** DRAFT MINUTES *****

1. Opening & Welcome

Meeting was called to order at 6:32pm.

Aaryn Bradley welcomed everyone to the meeting and introduced Will Davidson & Anne Martin as Head Teacher and Staff Assistant, respectively. She introduced Mathieu Young as Governing Board Chair, and Mathieu stepped in to preside over the rest of the meeting.

2. Naming of AGA Secretary (motion)

Cathenna Michaud nominated Lorraine Deliva as AGA Secretary. Lorraine accepted the nomination. No other candidates came forward or were nominated; Lorraine Deliva was acclaimed.

3. Approval of Agenda (motion)

Motion to approve the agenda by Lorraine Deliva, seconded by Cathenna Michaud, voted unanimously in favour. The motion is approved.

4. Approval of Minutes of last year's Annual General Assembly of Parents (motion)

Motion to approve the minutes of last year's AGA by Cathenna Michaud, seconded by Joanne McGee, voted unanimously in favour. The motion is approved.

5. Role and Function of Governing Board

Mathieu Young gave brief explanations:

- Returning members were introduced: Lorraine Deliva, Cathenna Michaud, Aaron Totton, and Vanessa Boodoosingh
- Duties of Governing Board
- Monthly meetings
- PC Rep and Alternate PC Rep

6. Election Procedure

Voting will be done via ballots. Each voter must choose 2 names that they feel would be best suited to sit on Governing Board.

7. Nomination of 3 Elections Officials

Aaron Totton, Cathenna Michaud, and Crystal Norton volunteered for be Election Officials for the elections.

8. Governing Board

8.1 Presentation of Annual Report

The Annual Report was included in the AGA package that was distributed to all attendees before the meeting began. Mathieu offered to answer any questions, but there were none.

8.2 Introduction of candidates for Governing Board

Three (3) new members must be elected. The candidates were:

- Ashley Willis
- Debbie Carbray
- Joanne McGee
- Mathieu Young

Ashley Willis did not attend the meeting. Debbie Carbray also did not attend, but sent a message that she had a medical emergency.

Each candidate had a few minutes to introduce themselves. Mathieu Young introduced Debbie Carbray on her behalf as a Board member last year.

8.3 Election of (3) new Governing Board Parent Representatives

The new elected Governing Board Parent Members were Joanne McGee, Mathieu Young, and Debbie Carbray.

8.4 Election of (7) Alternate Parent Members

Self-nominations received from Mark Kojima, Sarah Fortin, and Catherine Rioux. Ashley Willis was also named as a candidate. As there were only 4 candidates, they were all acclaimed.

9. Parents' Committee

9.1 Election of Parent Representative (by members of the Governing Board)

Self-nomination from Aaron Totton. No other candidates; Aaron was acclaimed.

9.2 Election of Alternate Parent Representative (by members of the Governing Board)

Self-nomination from Joanne McGee. No other candidates; Joanne was acclaimed.

10. Maple Grove Home & School Association Introduction

Lorraine Deliva presented the Home & School Association:

- The school's fundraising committee
- Grad committee is a sub-committee of Home & School
- Monthly meetings
- Great way to be in the loop of what's going on at the school
- Great way to be involved with your child's education and meet fellow parents
- Annual fundraisers include Book Fair, Oliver's Labels, BôSapin, Silent Auction, year-end BBQ.
- Always open to new members and new ideas
- There is a QR code on page 11 of the student agenda that leads to the Linktree. Linktree is kept updated of all Home & School events and activities; it also directs you to the form to become a member

11. School-based Parent Participation Organization

Mathieu Young gave a brief description of what a PPO is. Someone asked why the school didn't already have one; Cathenna Michaud gave a more detailed description of what a PPO does and explained that the school has not needed one in the past since the Home & School Association does most of the same work.

11.1 Formation and naming of PPO (motion)

There was no motion to have a PPO.

11.2 Election of new PPO members (*if motion is approved*)

Motion was not approved; no elections.

12. Destruction of Ballots (motion)

Motion to destroy the ballots by Crystal Norton, seconded by Lorraine Deliva, voted unanimously in favour. The motion was approved.

13. Date of first meeting

The next Governing Board meeting will be September 17, 2025 at 6:30pm in the staff lounge.

14. Adjournment

Motion to adjourn by Cathenna Michaud at 6:59pm.